

**Board of Public Works Minutes**  
**April 27, 2022 - 5:00 PM**  
**Conference Room 1, Municipal Office Building**

**Board Members Present:** Thomas Malsbury, David Fagnand, Steve Lytwyn

**Director of Public Works Present:** Greg Nuttelman

**Board Clerk Present:** Michelle Oliveira

**Public Present:** NONE

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**Roll Call Attendance**

Chair	<u>Thomas Malsbury:</u>	Present
Member	<u>David Fagnand:</u>	Present
Member	<u>Steve Lytwyn:</u>	Present

**Meeting called to order at** 5:01 p.m. by: Thomas Malsbury.

Seconded by: David Fagnand

<u>Thomas Malsbury</u>	vote: yes		
<u>David Fagnand</u>	vote: yes		
<u>Steve Lytwyn:</u>	vote: yes	in favor <u>all</u>	Motion carries

- 1. Public Speak: none**
- 2. Mayor Speak: Not present.**
- 3. Motion to Approval of the meeting minutes**

Approval of April 6, 2022, Meeting Minutes,

Motion Made by: Thomas Malsbury.

And Seconded by David Fagnand

<u>Thomas Malsbury</u>	vote: yes		
<u>David Fagnand</u>	vote: yes		
<u>Steve Lytwyn:</u>	vote: yes	in favor <u>all</u>	Motion carries

- 4. Open Meeting Law Complaint discussion and approve a response to the complaint.**  
All board members signed an updated Certificate of Receipt of Open Meeting Law Materials.  
Thomas Malsbury prepared a formal response to the complaint.  
Motion to Approval of the response to the Open Meeting Law Complaint that Thomas prepared.  
Motion Made by: Thomas Malsbury.  
And Seconded by David Fagnand

<u>Thomas Malsbury</u>	vote: yes		
<u>David Fagnand</u>	vote: yes		
<u>Steve Lytwyn:</u>	vote: yes	in favor <u>all</u>	Motion carries

**5. Discussion on Holyoke Street Pedestrian Conceptual Improvement Design**

They are working on a Shared Street Grant for this project.

Jeff Bagg from Planning has been working with Greg to put this together. They have been out talking to property owners.

New crosswalks would be at East Green Street and Allen Street

Greg recommends concept 2 for East Green Crosswalk.

**6. Director's Report**

- South Street sidewalks are moving along.
- Prospect, Searle and Hill- Water and Sewer are being updated and some of the sidewalks are being redone.
- Union Street bids where open waiting for approval from state to move forward.
- Tree seeding distribution May 7<sup>th</sup> 9am-12pm.
- Trees need to be removed Greg is going for an Appropriation to pay for the removal.
- Union Street's 20 trees they removing will replanted a few trees there and the rest will find new location.
- Street light replacement is complete. Still have a few issues with a few lights. We will be talking to USNE to see what they can help us fix.

Motion to adjourn the meeting at 5:29 p.m. by: Thomas Malsbury.

Seconded by: David Fagnand

Thomas Malsbury vote: yes

David Fagnand vote: yes

Steve Lytwyn: vote: yes


in favor all


Motion carries.

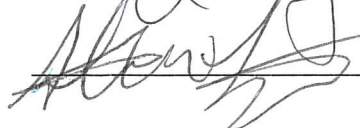
**Next meeting**

Date: May 18, 2022

BOARD APPROVED MINUTES

Thomas Malsbury:  DATE: 5/18/22

David Fagnand:  DATE: 5/18/22

Steve Lytwyn:  DATE: 5/18/22