

EASTHAMPTON RETIREMENT BOARD
OCTOBER 25, 2022

The Easthampton Retirement Board met in-office on October 25, 2022. Members present: Connie Sullivan, Hetal Patel, David Mottor and Jessica Hebert. Donald Emerson- Absent. Also attending was Kymme Wood Director. Vice Chairman Connie Sullivan called the in-office meeting to order at 1:30 pm.

- Voted On a motion by Hetal Patel and seconded by Jessica Hebert to approve the minutes from September 27, 2022 regular meeting. Voted unanimously
- Informed: Kymme has received most of the data from the City to complete the FY 2024 Appropriation. She will be submitting it this week to PERAC for approval. Once she receives the approval letter it will be reviewed and needing approval by Board. This approval letter will be sent to the City for amounts due by July 1, 2023.
- Informed Kymme stated in the last meeting that MACRS had no registration fee. She did get clarification that many Boards did receive the tickets marked free in error on them. Kymme informed MACR's that she was sending a check in November for those that attended. Kymme is looking for an approval for MACRS registration.
- Voted On a motion by Jessica Hebert and seconded by Hetal Patel to approve the Registration amount for MACRS Conference. Voted unanimously
- Voted On a motion by Hetal Patel and seconded by Jessica Hebert to approve the following Transfer of deductions: Asher Hamilton-Kilili, Parent engagement coordinator, School/Easthampton, 1 year & 4 months. Kimberly Kolek, Assistant Treasurer, 9 years and 11 months to Westfield Retirement. Jennifer Poudrier, Para professional, 8 years & 7 months, to Chicopee Retirement Steven Senerchia, Night Custodian, 4 month to Hampshire County Retirement. Voted unanimously
- Voted On a motion by Jessica Hebert and seconded by Hetal Patel to approve the following new members: Kathy Symasko, Dispatcher, Fire Department, City of Easthampton, 8/8/2022
Ella Mosher, Para professional, School Dept, City of Easthampton, 10/11/22
Jeannie Martindale, Assistant Treasurer, City of Easthampton, 9/26/2022
David J Sullivan, IT Director, School Dept, City of Easthampton, 10/11/2022
Charlie Vargas, Police officer, City of Easthampton, 10/01/2022
Max Cloutier, Custodian, School Dept, City of Easthampton, 10/03/2022
Dyami Jackson, Maintenance Laborer, Easthampton Housing Authority, 9/26/2022
Voted unanimously
- Voted On a motion by Jessica Hebert and seconded by Hetal Patel to approve the Trial balance for September. Voted unanimously.
- Voted On a motion by Hetal Patel and seconded by Jessica Hebert to approve Warrant #10 for \$516,991.82. Voted unanimously.

New Business:

Kymme received clarification back from PRIT/PRIM regarding the Tobacco memo she received from PERAC. Kymme was informed that PRIM is compliant with the excluding and monitoring tobacco companies as per the law. They have a detailed process in place for monitoring these firms and there communication with their managers.

Kymme informed the Board of a change in Sheila Streeter's retirement date that was announced on the August Agenda. She is not able to retire at this time. She and the Personnel department have been notified with the details.

Voted On a motion by David Mottor and Hetal Patel to adjourn the Board meeting at 1:48 pm.
Voted unanimously

Items enclosed in the Board packet:

- Agenda. Draft Minutes
- Warrant #10, Trial balance/Cash Reconciliation for September
- MACRS Registration invoice amount
- New funding schedule
- PERAC Tobacco memo
- Kymme Wood time used schedule
- PERAC Memos, PRIM/PRIT update memo, Members' files available for New Member info, transfers, refunds, Rollover, Retirements, buybacks, and makeups.
- Members Certificate

The next regular Board Meeting will take place on November 22, 2022 at 1:30 p.m. In-office.

Respectfully submitted,

Absent
Donald C. Emerson-Chairman

Cornelius E. Sullivan-Vice Chairman

David Mottor

Hetal Patel

Jessica Hebert