



Bri Eichstaedt REHS/RS
Health Director

CITY OF EASTHAMPTON

BOARD OF HEALTH

50 Payson Avenue
Easthampton, MA 01027
(413) 529-1430 TEL
(413) 529-1442 FAX



Public Health
Prevent. Promote. Protect.

2022 Mobile Food Establishment Application/Renewal Process

Mobile Food permits expire as of December 31 and therefore your permit must be renewed prior to your first event in 2022. Please read the instructions below prior to requesting an inspection.

Important Instructions/Notes for Renewal

1. Fill out and submit the Health Department Mobile Food Establishment application, including the applicable fee, **prior** to scheduling an inspection. I have included the Health Department Mobile Food Application.
2. Email both the Health Inspector and Fire Prevention Captain **on one email** with 3 possible dates/times for an inspection that work for you.

bchapdelaine@easthamptonma.gov

413-529-1400 x 124

Health Inspector

dconstantine@easthamptonma.gov

413-527-4200 x 2120

Fire Prevention Captain

3. The Health Inspector and Fire Prevention Captain will 'reply all' with their availability.
4. Inspections will take place during business hours, Monday-Thursday, at 50 Payson Ave., Easthampton.
5. **AT LEAST** 2 weeks of notice is required. Inspection availability is not guaranteed within a 2 week period; therefore, providing as much advance notice is highly recommended.
6. Inspections will not take place the day of the event.

Also included in this letter is a checklist created by the Health Department to help guide you and prepare you for the inspection. Please perform a self-check prior to arriving at your inspection in order to save time and avoid re-inspections. This checklist changes often; therefore, please review it as it may have changed since your last inspection.

We look forward to seeing you in 2022!